

- develop a strong sense of self.
- develop positive values.
- gain practical life skills.
- seek challenges in the world.
- develop critical thinking.
- develop healthy relationships.
- promote cooperation and team building.
- resolve conflicts.

- advance diversity in a multicultural world.
- feel connected to their communities, locally and globally.
- identify community needs.
- become resourceful problem solvers.
- advocate for themselves and others, locally and globally.
- educate and inspire others to act.
- feel empowered to make a difference in the world.

Briefly describe the activity and/or trip.

If your activity/trip is overnight, please include a detailed itinerary. Be sure to list lodging information, points of interest or events, and the corresponding phone numbers.

Date	Lodging, Point of Interest, Event, etc.	City, State	Phone Number
			- -
			- -
			- -
			- -
			- -
			- -

Name of the **emergency contact person not participating in the trip.** The contact must have the names and phone numbers of girls' parents/guardians, phone numbers where you can be reached, and a copy of the Emergency Procedures (#1088).

Name:
Phone number: - - This number is for: <input type="checkbox"/> Cell <input type="checkbox"/> Home
E-mail address:

Activities and trips require various training and certifications. Please indicate the training/certification information for your activity.

Name of adult with Girl Scouting 101 training:	Year of training:
Name of adult with Girl Scouting 102 training:	Year of training:
Name of adult with Girl Scouting 103 training:	Year of training:
Name of first-aider attending:	Expiration date for first aid training:
Type of first aid training: <input type="checkbox"/> level 1 <input type="checkbox"/> level 2):	
Name of adult with CPR training:	Expiration date of CPR training:
Name of adult with outdoor training:	Year of training:
Name of adult with hiker training:	Year of training:
Name of adult with backpacker training:	Year of training:
Name of adult with how to plan a group trip training:	Year of training:
Name of international trip mentor (if applicable):	

Checklist: Please ensure that all appropriate arrangements have been made to ensure the safety of the girls and adults. Below is a list to remind event/trip coordinators of various safety checkpoints. Please ensure that all necessary arrangements for your event/trip have been made and put an "X" in the box for each item that is completed.

SAFETY

- [Volunteer Essentials](#) has been reviewed.
- [Safety Activity Checkpoints](#) have been run for the specific activity taking place.

PERMISSION AND HEALTH EXAMINATIONS

- Written permission has been obtained from parents/guardians.
- A complete health history has been signed by the parent/guardian for each child.
- For trips longer than three days, a record of a health examination given within 24 months of the trip has been obtained from each child.
- For sensitive issues, the Application for Council Permission for Programs That Include Human Sexuality (#2223) has been submitted and approved by COO and the Guidelines for Programs That Include Human Sexuality (#2222) have been followed.

- For travel to the Juliette Gordon Low Birthplace in Savannah, Georgia, the required reservations and additional approval have been obtained.
- For international travel, Intent to Travel for International Trips (#2279) has been submitted.

LEADERSHIP

- Activities requiring adults to have specific certifications or skills are directed by adults who meet the qualifications. (See *Safety-Wise Activity Checkpoints*.)
- Adults spending the night in a hotel room without an 01 or 02 present must have had a background check.

TRANSPORTATION

- For all drivers the vehicle inspection, insurance and licenses have been verified; all drivers have had a background check.
- The troop/group leader has read and followed the "Transporting Girls" section (pages 45-49) of *Volunteer Essentials*.
- All drivers are adults with valid driver's licenses and insurance and have signed a copy of the "Safe Driver Pledge."
- Copies of contracts for leased/hired vehicles have been sent to the program services manager at council headquarters.
- Passports are required for all international travel including travel by air, land and sea.

INSURANCE

- For trips longer than two nights and three days, additional accident insurance arrangements have been made with the program services specialist **FOUR WEEKS IN ADVANCE OF THE TRIP**.
- Additional insurance is required for any non-registered Girl Scout participating.
- Swimming, even in a hotel pool, is **not** permitted unless a certified lifeguard is present and other safety swimming requirements have been met.

ADVENTURE OUTFITTERS AND STABLES

- Only parents/guardians may sign a release or hold harmless agreement for girl members.
- The provider is on the list of council-approved adventure outfitters or stables.

EMERGENCY PROCEDURES

- The troop/group leader has reviewed the emergency procedures.
- The troop/group leader has a copy of and has read the Emergency Procedures (#1088).
- The emergency contact person has the following: names and phone numbers of girls' parents/guardians, phone numbers where you can be reached, and a copy of the Emergency Procedures (#1088).
- The name and phone number of the troop/group emergency contact person has been given to parents/guardians.
- For out-of-country trips, a list of participants' names, addresses, phone numbers, passport numbers, and parents' names, addresses, and emergency phone numbers is attached.

CABIN CAMPING

- I understand that all participants must sleep in a multipurpose building or bunkhouse.
- I understand that all cooking must be done indoors on standard electric/gas stoves (not camp stoves).
- I understand that we may not light or maintain campfires.

Signature of person completing form:

"By entering my name below, I attest that the required safety protocols for the trip/event have been met and that the application is accurate and complete to the best of my ability."

To enter a digital signature, follow these instructions: Click your cursor in the Signature field. On the menu above, go to Insert/Signature Line (located on the Text tab)/Microsoft Office Signature Line. Choose OKAY; then fill in the blanks provided.

Signature:	Date:
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For Council Use Only:

This gives permission to Troop _____ to go to _____ on (date) _____.

If the trip is an out-of-council/community boundaries camping or high-risk activity, the program services specialist may sign.

Program Services Specialist signature:	Date:
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If the trip is international or out of the continental United States, the Program & Property Director must sign.

Program & Property Director signature:	Date:
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